

Audit Checklist

Create an action plan for reaching full compliance.

A simple checklist to provide you with tips and resources on how to comply with the City of Seattle's food packaging requirements.

Packaging

Which packaging does your foodservice business currently use for items on your menu?

Product	Durables	Packaged Onsite			Packaged Offsite**
	Reusable	Compostable	Recyclable	Disposable	
Cold Beverages (Water, soda, iced teas and coffees, smoothies, shakes)	<input type="checkbox"/> Washable glasses <input type="checkbox"/> Washable plastic cups	<input type="checkbox"/> Approved compostable cups <input type="checkbox"/> Approved lids <input type="checkbox"/> Approved straws and stir sticks	<input type="checkbox"/> Empty plastic coated paper cups	<input type="checkbox"/> Styrofoam* cups <input type="checkbox"/> Plastic lids (under 3 inches)	<input type="checkbox"/> Glass bottles <input type="checkbox"/> Plastic bottles <input type="checkbox"/> Aluminum cans <input type="checkbox"/> Tin cans <input type="checkbox"/> Milk/juice cartons
Hot Beverages (Coffee and tea)	<input type="checkbox"/> Washable cups and saucers	<input type="checkbox"/> Approved paper cups <input type="checkbox"/> Approved lids	<input type="checkbox"/> Empty plastic coated paper cups	<input type="checkbox"/> Styrofoam* cups <input type="checkbox"/> Plastic lids (under 3 inches)	<input type="checkbox"/> Paper sugar packets
Food (Prepared and served hot or cold)	<input type="checkbox"/> Washable Plates <input type="checkbox"/> Washable Bowls <input type="checkbox"/> Baskets <input type="checkbox"/> Silverware <input type="checkbox"/> Cloth Napkins <input type="checkbox"/> Refillable condiment containers (salt and pepper, creamer, etc.)	<input type="checkbox"/> Approved clamshells <input type="checkbox"/> Approved plates and bowls <input type="checkbox"/> Approved paper wrappers <input type="checkbox"/> Approved paper boats <input type="checkbox"/> Approved utensils <input type="checkbox"/> Pizza boxes	<input type="checkbox"/> Clean plastic coated paper bowls and plates Check with your recycling collection vendor regarding recycling of plastic containers, cups and lids.	<input type="checkbox"/> Plastic, plastic coated, and Styrofoam* plates <input type="checkbox"/> Styrofoam* clamshells <input type="checkbox"/> Small plastic condiment cups <input type="checkbox"/> Aluminum foil <small>*Use of Styrofoam was banned January 1, 2009.</small>	<input type="checkbox"/> Snack bags <input type="checkbox"/> Candy wrappers <input type="checkbox"/> Frozen treat wrappers <input type="checkbox"/> Cracker wrappers <input type="checkbox"/> Various other wrappers <input type="checkbox"/> Condiment packets <input type="checkbox"/> Small plastic condiment containers

Take action! Move towards full compliance: use only reusable, compostable, or recyclable food service ware items instead of packaging items you are currently using that fall into the disposable column.

**Items packaged offsite are not included in the ordinance requirements but the City urges restaurant owners and managers to recycle or compost them to the greatest degree possible.

Current Collection Bins

What types of garbage and recycling receptacles are you using inside your business?

Collection Bin Locations

Customer Areas

Staff Areas

☐ Compostables

☐ Recyclables

☐ Garbage

☐ Compostables

☐ Recyclables

☐ Garbage



Provide convenient collection containers for compostable and recyclable materials. You may need to add additional bins, or repurpose existing garbage receptacles. Free bin labels are available at www.resourceventure.org/foodpluscompostables or 206-343-8505.

Current Collection Services

What is your current level of collection service? This information can be obtained from disposal bills or your property manager.

Container



Tote Cart



Dumpster



Bags
Clear Alleys
Program
Participant

Food + Compostables

Size: Qty:

Service Frequency: / week

Size: Qty:

Service Frequency: / week

Qty: / day

Recycling

Size: Qty:

Service Frequency: / week

Size: Qty:

Service Frequency: / week

Qty: / day

Garbage

Size: Qty:

Service Frequency: / week

Size: Qty:

Service Frequency: / week

Qty: / day

Arrange for collection service for all compostable and recyclable materials. Commercial compost and recycling services are less costly than garbage service. More information and contact information for collection vendors is available at www.resourceventure.org/foodpluscompostables or 206-343-8505.

For more information on how you can make changes toward full compliance with the City of Seattle's new disposable packaging ordinance, contact the Resource Venture.

www.ResourceVenture.org

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206-343-8505